

MANUAL Student Employment Career Services	SECTION Student Job Description	PAGE 1 / 2 REVISED 5/24
SUBJECT Photographic Aide	RANK x262	GROUP II

DEFINITION:

Under limited supervision of a staff or faculty member, a student usually performs the following duties:

- (a) Photographs chosen subjects using a camera and copy stand.
- (b) Photographs chosen subjects or buildings outside the studio.
- (c) Requires skill with a DSLR; knowledge of Analog Photography is beneficial.
- (d) Edits images in Photoshop or similar software.
- (e) Assesses color and quality of produced photos.

BASIC QUALIFICATIONS:

Training in photography as evidenced by successful completion of introductory courses in fieldwork experience or sample portfolio.

QUALIFICATIONS FOR STARTING AT STEP B:

Successful completion of introductory courses in the field, at least one (1) year of work experience.

LEARNING OUTCOMES*:

- Show an awareness of own strengths and areas for development.
- Identify areas for continual growth while pursuing and applying feedback.
- Professionally advocate for oneself and others.
- Seek and embrace development opportunities.
- Communicate in a clear and organized manner so that others can effectively understand.
- Promptly inform relevant others when needing guidance with assigned tasks.
- Make decisions and solve problems using sound, inclusive reasoning and judgment.
- Actively contribute to inclusive and equitable practices that influence individual and systemic change.
- Keep an open mind to diverse ideas and new ways of thinking.
- Demonstrate flexibility by adapting to diverse environments.
- Use innovative thinking to go beyond traditional methods.
- Plan, initiate, manage, complete, and evaluate projects.
- Maintain a positive personal brand in alignment with organization and personal career values.

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- Demonstrate dependability.
- Prioritize and complete tasks to accomplish organizational goals.
- Consistently meet or exceed goals and expectations.
- Show a high level of dedication toward doing a good job.
- Navigate change and be open to learning new technologies.
- Use technology to improve the efficiency and productivity of their work.
- Quickly adapt to new or unfamiliar technologies.
- Manipulate information, construct ideas, and use technology to achieve strategic goals.

*Learning outcome descriptions from the [National Association of Colleges and Employers \(NACE\)](#).