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| MANUAL Student Employment Career Services | SECTION Student Job Description | PAGE 1 / 1 REVISED 5/24 |
| SUBJECT <i>Food Service Assistant</i> | RANK x172 | GROUP II |

DEFINITION:

Under the supervision of a staff employee, students usually perform the following duties:

- (a) Prepares food for cooking or serving, ensuring adherence to food safety and quality standards.
- (b) Cooks simple dishes.
- (c) Operates and maintains cooking equipment.
- (d) Sweeps, cleans and organizes station.
- (e) Takes inventory and orders and controls stocks.
- (f) Maintains and manages cashier bank.

BASIC QUALIFICATIONS:

At least six months' experience in food service.

QUALIFICATIONS FOR STARTING AT STEP B:

At least one (1) year's experience in food service or at least one (1) year's experience as a Food Service Assistant.

LEARNING OUTCOMES*:

- Professionally advocate for oneself.
- Seek and embrace development opportunities.
- Promptly inform relevant others when needing guidance with assigned tasks.
- Make decisions and solve problems using sound, inclusive reasoning and judgment.
- Proactively anticipate needs and prioritize action steps.
- Multi-task well in a fast-paced environment.
- Demonstrate flexibility by adapting to diverse environments.
- Be present and prepared.
- Demonstrate dependability.
- Consistently meet or exceed goals and expectations.
- Be accountable for individual and team responsibilities and deliverables.
- Collaborate with others to achieve common goals.
- Serve as a role model to others by approaching tasks with confidence and a positive attitude.