

MANUAL Student Employment Career Services	SECTION Student Job Description	PAGE 1 / 1 REVISED 5/21
SUBJECT Student Telemarketing Assistant	RANK x281	GROUP II

DEFINITION:

Under limited supervision of a Manager/Supervisor, a student performs the following duties:

- a) Responsible for describing University admission policies, or lifestyle.
- b) Responsible for generating ticket sales through phone solicitation.
- c) Related duties as assigned.

BASIC QUALIFICATIONS:

One (1) year of previous telemarketing experience. Student will be trained in the performance of the above duties. Day and evening hours are required.