

MANUAL Student Employment Office Career Services	SECTION Finding Student Employees	PAGE 1 / 1
SUBJECT <i>What Can Your Department Afford?</i>		REVISED 08/09

Once a decision is made to hire a student employee, the department should determine what it can afford. Are there sufficient resources in the wages object classification for a regular student employee? At what pay rate? For how many hours per week? For how many weeks? What about full-time work during the semester breaks? The Federal Work Study Program is one way a department can save money and perhaps hire more students.

Federal Work Study is a federally funded student financial aid program awarded by the Office of Financial Aid to students who demonstrate financial need. Departments pay only 25% of the student's earnings while the Federal government pays the remaining 75%. If you can afford to pay 100%, you may find it useful to advertise the job as both Regular Student Employment and Federal Work Study.