

MANUAL Student Employment Career Services	SECTION Student Job Description	PAGE 1 / 2 REVISED 5/24
SUBJECT <i>Attendant Supervisor</i>	RANK x032	GROUP II

DEFINITION:

Under the limited supervision of a staff or faculty employee, a student usually performs all or part of the following duties:

- (a) Assists in supervising and delegating responsibility to attendants as needed.
- (b) Supervises and directs activity in attended areas.
- (c) Provides security in attended areas.
- (d) Checks identification of persons entering attended areas.

BASIC QUALIFICATIONS:

- (a) Broad technical knowledge and thorough understanding of problems relating to the areas to be served.
- (b) Two (2) academic years (four semesters) of experience as an attendant or two (2) years of comparable experience outside

UIC. FOR LIFEGUARD:

Experience waived, but the student must possess current senior lifesaving and water safety instructor certificates.

QUALIFICATIONS FOR STARTING AT STEP B:

Same as basic plus an additional year of experience. For lifeguards, a year of experience is required.

LEARNING OUTCOMES*:

- Assume duties or positions that will help one progress professionally.
- Communicate in a clear and organized manner so that others can effectively understand.
- Make decisions and solve problems using sounds, inclusive reasoning, and judgment.
- Effectively communicate actions and rationale, recognizing diverse perspectives.
- Multi-task well in a fast-paced environment.
- Actively contribute to inclusive and equitable practices that influence individual and systemic change.
- Demonstrate flexibility by adapting to diverse environments.
- Serve as a role model to others by approaching tasks with confidence and a positive attitude.
- Motivate and inspire others by encouraging them and by building mutual trust.

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- Show a high level of dedication toward doing a good job.
- Effectively manage conflict, interact with and respect diverse personalities, and meet ambiguity with resilience.
- Collaborate with others to achieve common goals.

*Learning outcome descriptions from the [National Association of Colleges and Employers \(NACE\)](#).