**Reckoning Assistant**

**DEFINITION:**

Under supervision of the recycling administrator, a student usually performs the following duties:

(a) Promotes awareness on campus for recycling programs.

(b) Maintains records on recycled materials for campus units.

(c) Collects and sorts recyclable materials.

(d) Performs related duties as assigned.

**BASIC QUALIFICATIONS:**

Physical ability to lift 75 pounds. Need a valid Illinois Driver's license.