**Microcomputer Laboratory Assistant**

**DEFINITION:**

Under the direction of a staff or faculty employee, a student usually performs all or part of the following duties:

(a) Launches computer programs.

(b) Implements and updates revisions to existing computer programs.

(c) Prepares and uses test data to insure proper program performance.

(d) Performs related clerical and quality control tasks as required.

(e) Answers microcomputer laboratory questions about programming and equipment.

(f) Supervises students who are using the microcomputer laboratory.

**BASIC QUALIFICATIONS:**

Must be a graduate level student. Introduction and intermediate courses in computer technology and one (1) year experience as a Computer Consultant or Laboratory Assistant, or equivalent combination of course work and experience which suggest a potential for good performance.

**QUALIFICATIONS FOR STARTING AT STEP B:**

Introductory and intermediate courses in computer technology and two (2) years as a Computer Consultant or Laboratory Assistant, or an equivalent combination of course work and experience.