

MANUAL Student Employment Office Office of Career Services	SECTION Student Job Description			PAGE 1 / 1 <hr/> REVISED
SUBJECT <i>Electronic / Machinist Aide</i>	RANK x142	GROUP II	CBC	PHYSICAL

DEFINITION:

Under the limited supervision of a staff or faculty employee, a student usually performs all or part of the following duties:

- | <u>ELECTRONIC AIDE</u> | <u>MACHINIST AIDE</u> |
|---|---|
| (a) Aids in construction of simple electronic equipment using mechanical equipment, drill press, wiring, and soldering. | (a) Aids in construction of simple mechanical equipment using lathes, milling machines and drill presses. |
| (b) Maintains technical files | (b) Maintains technical files |
| (c) Receives and checks electronic supplies. | (c) Receives and checks mechanical parts and supplies. |

BASIC QUALIFICATIONS:

None; but a high school physics, elementary math courses and some background in electro mechanical or electronic systems is helpful. This is an entry level position.

QUALIFICATIONS FOR STARTING AT STEP B:

One year comparable experience and/or course work.