

MANUAL Student Employment Office Office of Career Services	SECTION Student Job Description			PAGE 1 / 1 <hr/> REVISED
SUBJECT <i>Audio-Visual Technician</i>	RANK x052	GROUP II	CBC	PHYSICAL

DEFINITION:

Under general supervision of a staff or faculty employee, a student usually performs the following duties:

- (a) Sets up and operates projectors, tape recorders, record players and various other types of audio-visual equipment.
- (b) Delivers and returns audio-visual equipment and materials on and off-campus.
- (c) Runs film previews for faculty members.
- (d) Ships and receives films from outside sources.
- (e) Performs routine maintenance and minor repairs on all types of audio-visual equipment.
- (f) Performs related duties as assigned.

BASIC QUALIFICATIONS:

Six month experience in high school, college, or industrial audio-visual department or an equivalent combination of course work and experience which suggests a potential for good performance.

QUALIFICATIONS FOR STARTING AT STEP B:

Same as above plus an additional year of comparable experience.