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| MANUAL Student Employment Office Office of Career Services | SECTION Student Employment Wage Plan | NUMBER 1 |
| SUBJECT Group I and General Characteristics | REVISED 06/12 | PAGE 1 / 1 |

GROUP I

General Characteristics: Minimum or no skills, limited responsibilities, limited to no previous experience, limited or no special educational requirement.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|--------------------------------|---------|------|------|------|------|
| | | | A | B | C | D |
| I | ATHLETIC TRAINER AIDE | *L12 | 8.50 | 8.56 | 8.99 | 9.39 |
| I | ATTENDANT | *L01 | | | | |
| I | COMMUNICATIONS AIDE | *L03 | | | | |
| I | FOOD SERVICES AIDE | *L05 | | | | |
| I | GENERAL OFFICE AIDE | *L02 | | | | |
| I | LABORATORY AIDE | *L07 | | | | |
| I | PARKING ATTENDANT I | *L10 | | | | |
| I | RECREATION ATTENDANT | *L04 | | | | |
| I | RETAIL OPERATIONS SALES AIDE I | *L08 | | | | |
| I | STUDENT PRODUCTION AIDE | *L09 | | | | |
| I | STUDENT TELEMARKETING AIDE | *L06 | | | | |
| I | TEACHING AIDE I | *L11 | | | | |
| I | WINDOW WASHER AIDE | *L14 | | | | |

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| SUBJECT Group II and General Characteristics | REVISED 06/12 | PAGE 1 / 2 |

GROUP II

General Characteristics: Some skills or training and/or related experience required, moderate level of responsibilities. Some educational requirements for certain positions. Supervises others in same positions.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|-----------------------------------|---------|------|------|------|-------|
| | | | A | B | C | D |
| II | ACCOUNTING AIDE | *M31 | 8.77 | 9.39 | 9.82 | 10.25 |
| II | ANIMAL CARETAKER | *M21 | | | | |
| II | ASSISTANT STUDENT MANAGER | *M16 | | | | |
| II | ATTENDANT SUPERVISOR | *M03 | | | | |
| II | AUDIO VISUAL TECHNICIAN | *M06 | | | | |
| II | COMMUNICATIONS AIDE II | *M11 | | | | |
| II | COMPUTER OPERATIONS AIDE | *M12 | | | | |
| II | DATA ENTRY AIDE | *M29 | | | | |
| II | DISABLED STUDENT AIDE | *M33 | | | | |
| II | ELECTRONIC/MACHINIST AIDE | *M13 | | | | |
| II | FOOD SERVICES ASSISTANT | *M15 | | | | |
| II | GENERAL OFFICE ASSISTANT | *M09 | | | | |
| II | GRAPHIC AIDE | *M17 | | | | |
| II | HOSPITAL FOOD SERVICE ASSISTANT | *M08 | | | | |
| II | LABORATORY ASSISTANT | *M19 | | | | |
| II | LIBRARY AIDE | *M22 | | | | |
| II | MAIL SORTER | *M14 | | | | |
| II | OFFICE MACHINE OPERATOR | *M23 | | | | |
| II | PARKING ENFORCEMENT ASSISTANT | *M30 | | | | |
| II | PAVILION ATTENDANT | *M04 | | | | |
| II | PHOTOGRAPHIC AIDE | *M24 | | | | |
| II | RECYCLING ASSISTANT | *M32 | | | | |
| II | RESEARCH/SCIENTIFIC AIDE | *M25 | | | | |
| II | RETAIL OPERATIONS SALES ASSISTANT | *M18 | | | | |
| II | STUDENT BUILDING SERVICE AIDE | *M26 | | | | |
| II | STUDENT COMPUTER SPECIALIST I | *M20 | | | | |
| II | STUDENT DRIVER HELPER | *M05 | | | | |

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|----|---------------------------------|------|
| II | STUDENT GARAGE ATTENDANT | *M10 |
| II | STUDENT MAINTENANCE LABORER | *M07 |
| II | STUDENT MARKETING ASSISTANT | *M38 |
| II | STUDENT PARKING CASHIER | *M02 |
| II | STUDENT PERSONNEL AIDE II | *M34 |
| II | STUDENT PRODUCTION ASSISTANT | *M28 |
| II | STUDENT SUPPLY ATTENDANT | *M01 |
| II | STUDENT TELEMARKETING ASSISTANT | *M27 |
| II | TEACHING AIDE II | *M35 |
| II | TELEVISION TECHNICAL AIDE | *M36 |

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GROUP III

General Characteristics: Increased level of skills, training and/or job related experience, greater level of responsibilities, receives only general supervision and supervising others is more common.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|---|---------|------|-------|-------|-------|
| | | | A | B | C | D |
| III | ACCOUNTING ASSISTANT | *N16 | 9.74 | 10.38 | 10.80 | 11.22 |
| III | AUDIO VISUAL TECHNICIAN ASSISTANT | *N11 | | | | |
| III | COMMUNICATIONS AIDE III | *N02 | | | | |
| III | COMPUTER PRODUCTION CONTROL AIDE | *N01 | | | | |
| III | ELECTRONIC ASSISTANT | *N03 | | | | |
| III | LANGUAGE LABORATORY AIDE | *N18 | | | | |
| III | LIBRARY ASSISTANT | *N07 | | | | |
| III | MAILING MACHINE ASSISTANT | *N17 | | | | |
| III | RESEARCH/SCIENTIFIC AIDE III/ ASSISTANT | *N09 | | | | |
| III | RETAIL OPERATIONS SALES SUPERVISOR | *N06 | | | | |
| III | SECRETARIAL ASSISTANT | *N12 | | | | |
| III | STUDENT BUILDING MANAGER | *N08 | | | | |
| III | STUDENT COMPUTER SPECIALIST II/ TECHNICAL II | *N14 | | | | |
| III | STUDENT DRIVER | *N21 | | | | |
| III | STUDENT EDITORIAL AIDE | *N04 | | | | |
| III | STUDENT MANAGER | *N05 | | | | |
| III | STUDENT NUTRITIONAL AIDE | *N24 | | | | |
| III | STUDENT PARALEGAL AIDE | *N15 | | | | |
| III | STUDENT PARKING ENFORCEMENT ASSISTANT | *N23 | | | | |
| III | STUDENT PERSONNEL AIDE III | *N19 | | | | |
| III | STUDENT SAFETY ASSISTANT | *N20 | | | | |
| III | STUDENT TEACHING ASSISTANT | *N10 | | | | |
| III | WORD PROCESSING AIDE | *N13 | | | | |

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| SUBJECT Group IV and General Characteristics | REVISED 06/12 | PAGE 1 / 1 |

GROUP IV

General Characteristics: Considerable level of technical skills and training and/or job related experience, considerable level of responsibilities. Receives minimal direction from supervisor.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|---|---------|-------|-------|-------|-------|
| | | | A | B | C | D |
| IV | CAMPUS EVENTS STUDENT MANAGER | *P08 | 10.58 | 11.22 | 11.62 | 12.32 |
| IV | COMPUTER PROGRAMMING AIDE | *P01 | | | | |
| IV | ELECTRONIC TECHNICIAN | *P03 | | | | |
| IV | HOUSING DESK MANAGER ASSISTANT | *P15 | | | | |
| IV | MAINTENANCE LABORER IV | *P16 | | | | |
| IV | MICROCOMPUTER LABORATORY ASSISTANT | *P06 | | | | |
| IV | STUDENT ACCOUNTANT | *P05 | | | | |
| IV | STUDENT ASSOC./SHIPPING & RECEIVING | *P07 | | | | |
| IV | STUDENT COMPUTER TECHNICAL III | *P11 | | | | |
| IV | STUDENT COORDINATOR | *P04 | | | | |
| IV | STUDENT DENTAL ASSISTANT | *P12 | | | | |
| IV | STUDENT EDITORIAL ASSISTANT | *P09 | | | | |
| IV | STUDENT HAZARDOUS MATERIALS/ RADIATION SAFETY TECHNICIAN | *P02 | | | | |
| IV | STUDENT PARKING ENFORCEMENT SUPERVISOR | *P13 | | | | |
| IV | STUDENT TEACHING ASSISTANT IV | *P14 | | | | |

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| SUBJECT Group V and General Characteristics | REVISED 06/12 | PAGE 1 / 1 |

GROUP V

General Characteristics: The primary responsibility must require the advanced knowledge customarily acquired by a prolonged course of specialized study; be original and creative; must require exercising discretion or independent judgment; and must be intellectual and varied in character.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|--|---------|-------|-------|-------|-------|
| | | | A | B | C | D |
| V | COLLEGE DOCUMENTATION COORDINATOR | *Q07 | 11.49 | 12.46 | 13.14 | 13.82 |
| V | DESKTOP PUBLISHING AIDE | *Q02 | | | | |
| V | GRAPHIC DESIGNER FOR SPECIAL PROJECTS | *Q04 | | | | |
| V | LABORATORY RESEARCH ASSISTANT | *Q05 | | | | |
| V | MANAGER-MICROCOMPUTER | *Q06 | | | | |
| V | MEDICAL RECORDS TECHNICIAN AIDE | *Q09 | | | | |
| V | PAVILION SECURITY ACCESS AIDE | *Q01 | | | | |
| V | STUDENT COMPUTER SPECIALIST IV | *Q11 | | | | |
| V | STUDENT ENGINEERING ASSISTANT | *Q08 | | | | |

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| SUBJECT Group VI and General Characteristics | REVISED 06/12 | PAGE 1 / 1 |

GROUP VI

General Characteristics: Students start at GROUP minimum with minimum experience or skills and limited responsibilities. As student gains experience, is given more responsibilities and requires less supervision. Student is eligible for yearly one-step increases. With departmental approval, a student with prior experience similar to listed job duties may start at a higher hourly wage.

| GROUP | TITLE | P-CLASS | STEP | | | |
|-------|--|---------|-------|-------|-------|-------|
| | | | A | B | C | D |
| VI | STUDENT NURSING ASSISTANT | *U02 | 15.00 | | | |
| VI | STUDENT PATHOLOGY LAB AIDE | *X01 | 13.42 | | | |
| VI | STUDENT PATROL | *R02 | 8.50 | 8.56 | 8.99 | 9.39 |
| VI | STUDENT REHABILITATION AIDE (HOSPITAL ONLY) | *S01 | 11.16 | 12.10 | 12.76 | 13.42 |