

MANUAL Student Employment Office Office of Career Services	SECTION Student Job Description			PAGE 1 / 1 <hr/> REVISED
SUBJECT <i>Student Teaching Aide II</i>	RANK x382	GROUP II	CBC	PHYSICAL

DEFINITION:

Under the limited supervision of a staff or faculty employee, a student usually performs all or part of the following duties:

- (a) Assists the instructor by conducting discussion groups or by supervising and teaching technical skills in the laboratory.
- (b) Grades homework assignments and examinations.
- (c) Administers examinations.

BASIC QUALIFICATIONS:

Progression to at least the third year in the academic field relating to the work to be performed, or at least two years of work experience or training in the discipline relating to the work to be performed.

QUALIFICATIONS FOR STARTING AT STEP B:

Progression to at least the fourth year in the academic field relating to the work to be performed, or at least three years of work experience or training in the discipline relating to the work to be performed.